



**RHODE ISLAND DEPARTMENT OF ENVIRONMENTAL MANAGEMENT**  
**OFFICE OF WATER RESOURCES**  
235 Promenade Street  
Providence, Rhode Island 02908

March 1, 2022

Town of Portsmouth  
Richard A. Ranier, Jr., Town Administrator  
c/o Justin May  
101 E Bacon St.  
Hillsdale MI 49242

**Application for Renewal**

Re: Application No. 16-0297 in reference to the location below:

North and south of Bradford Avenue within the Melville Pond Campground, approximately 1200 feet east of the intersection of Bradford Avenue and West Main Road (Route 114), AP 37, Lot 1A, Portsmouth, RI.

Dear Mr. Ranier:

Kindly be advised that the Department of Environmental Management's ("DEM") Freshwater Wetlands Program ("Program") has completed its review of your Application for Renewal received on December 22, 2021.

It is our understanding that you are requesting renewal of the permit issued for Application No. 16-0297. The original permit was issued to you on March 17, 2017, for alterations to freshwater wetlands at the above-referenced location.

This Program has completed an inspection of the site and has found that your project, at this time, is generally in conformance with those conditions set forth in the original permit as well as the Rules and Regulations Governing the Administration and Enforcement of the Freshwater Wetlands Act, 250-RICR-150-15-1. It is our determination, therefore, that the permit may be renewed.

This renewal is valid until March 17, 2023, and expires on that date.

Please be advised that stone infiltration trenches must be installed at each new camper site, per Conditions 19 & 20 of the original permit letter.

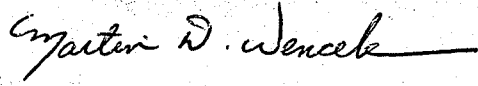
A copy of the original permit letter of March 17, 2017, is enclosed for your convenience. It is your responsibility to maintain compliance with the conditions of the permit and to carry out this project in compliance with the Rules at all times. This renewal does not relieve you of any obligations to obtain any local, state, or federal approvals or permits as required by ordinance or law.

Application No. 16-0297

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Please contact Claire Swift of this office (telephone: 401-222-6820, ext. 277-7418) should you have any questions regarding this letter.

Sincerely,



Martin D. Wencek, Program Supervisor  
Office of Water Resources  
Freshwater Wetlands Program

MDW/CVS/cvs

Enclosure - Original permit letter of March 17, 2017



RHODE ISLAND  
DEPARTMENT OF ENVIRONMENTAL MANAGEMENT

235 Promenade Street, Providence, RI 02908-5767

TDD 401-222-4462

March 17, 2017

Town of Portsmouth  
Richard Ranier, Town Administrator  
c/o Justin May, PO Box 425  
Hope Valley, RI 02832

**Insignificant Alteration – Permit**

Re: Wetlands Application No. 16-0297; and RIPDES File Number RIR101513 in reference to the location below:

North and south of Bradford Avenue within the Melville Pond Campground, approximately 1200 feet east of the intersection of Bradford Avenue and West Main Road (Route 114), AP 37, Lot 1A, Portsmouth, RI.

Dear Mr. Ranier:

Kindly be advised that the Department of Environmental Management's ("DEM") Freshwater Wetlands Program ("Program") has completed its review of your **Request for Preliminary Determination** application. This review included a site inspection of the above referenced property ("subject property") and an evaluation of the proposed campground expansion including construction of 66 new campsites and associated new gravel roads, utility lines, site grading, and a stormwater management system, as illustrated and detailed on site plans submitted with your application. These site plans were received by the DEM on January 26, 2017 with sheets 3 and 4 of 9 received on March 13, 2017.

Our observations of the subject property, review of the site plans, and evaluation of the proposed project reveals that alterations of freshwater wetlands are proposed. However, pursuant to Rule 9.00 of the Rules and Regulations Governing the Administration and Enforcement of the Fresh Water Wetlands Act (Rules), this project may be permitted as an **insignificant alteration** to freshwater wetlands under the following terms and conditions:

**Terms and Conditions for Application No. 16-0297 & RIPDES No. RIR101513:**

1. This letter is the DEM's permit for this project under the R.I. Fresh Water Wetlands Act, Rhode Island General Laws (RIGL) Section 2-1-18 et seq. This application review has also included review related to the RIPDES "General Permit for Storm Water Discharge Associated with Construction Activity".
2. This permit is specifically limited to the project, site alterations and limits of disturbance as detailed on the site plans submitted with your application and received by the DEM on January 26, 2017 and March 13, 2017. A copy of the site plans stamped approved by the DEM is enclosed. Changes or revisions to the project that would alter freshwater wetlands are not authorized without a permit from the DEM.
3. Where the terms and conditions of the permit conflict with the approved site plans, these terms and conditions shall be deemed to supersede the site plans.

4. You must notify this Program in writing immediately prior to the commencement of site alterations and upon completion of the project.
5. A copy of the stamped approved site plans and a copy of this permit must be kept at the site at all times during site preparation, construction, and final stabilization. Copies of this permit and the stamped approved plans must be made available for review by any DEM representative upon request.
6. Within ten (10) days of the receipt of this permit, you must record this permit in the land evidence records of the Town of Portsmouth and supply this Program with written documentation obtained from the Town showing this permit was recorded.
7. The effective date of this permit is the date this letter was issued. This permit expires four (4) years from the date of issue.
8. Any material utilized in this project must be clean and free of matter that could pollute any freshwater wetland.
9. Prior to commencement of site alterations, you shall erect or post a sign resistant to the weather and at least twelve (12) inches wide and eighteen (18) inches long, which boldly identifies the initials "DEM" and the application number of this permit. This sign must be maintained at the site in a conspicuous location until such time that the project is complete.
10. Temporary erosion and sediment controls detailed or described on the approved site plans shall be properly installed at the site prior to or commensurate with site alterations. Such controls shall be properly maintained, replaced, supplemented, or modified as necessary throughout the life of this project to minimize soil erosion and to prevent sediment from being deposited in any wetlands not subject to disturbance under this permit.
11. Upon permanent stabilization of all disturbed soils, temporary erosion and/or sediment controls consisting of hay bales and/or silt fence must be removed.
12. You are responsible for the proper operation, maintenance and stability of any mitigative features, facilities, and systems of treatment and control that are installed or used in compliance with this permit to prevent harm to adjacent wetlands.
13. You are obligated to install, utilize and follow all best management practices detailed or described on the approved site plans in the construction of the project to minimize or prevent adverse impacts to any adjacent freshwater wetlands and the functions and values provided by such wetlands.
14. Artificial lighting authorized by this permit must be directed away from all vegetated wetland areas. Where this is not possible, the use of deflectors to concentrate lighting away from vegetated wetlands must be employed.
15. You must provide written certification from a registered land surveyor or registered professional engineer that the stormwater drainage system including any and all basins, piping systems, catch basins, culverts, swales and any other stormwater management control features have been constructed/installed in accordance with the site plans approved by this permit. This written certification must be submitted to this Program within twenty (20) days of its request or upon completion of the project.

16. The long term operation and maintenance plan (O & M Plan) shall be strictly followed. The long term O & M Plan shall be that entitled "Stormwater System Operations and Maintenance Plan, Melville Pond Campground, Assessor's Map 37, Lot 1A, West Main Road and Bradford Avenue, Portsmouth, RI".
17. The proposed Unlined Sand Filter D-1 shall be maintained with procedures similar to those listed in the submitted O & M Plan for the proposed bioretention practices.
18. The parking areas beneath the campers shall be maintained as grassed areas in fair to good hydrologic condition. All proposed camp sites with concrete pads shall be for use of mobile campers, which shall not be converted to permanent structures with foundations.
19. Each proposed new camper site shall include a typical 2' wide by 10' long by 1' deep stone infiltration trench. Each such trench shall be located in the immediate proximity downslope of each proposed camper site. With regards to this stone infiltration trench, please see permit condition number 20 below.
20. This Program has made specific revisions to the approved site plans. These revisions are noted in red on the approved plans. **Specifically, a notation has been added to the Approved site plans on sheets 3 and 4 of 9 referencing the trench detail noted in condition number 19 above. A separate trench detail sheet entitled "Melville Ponds Campground Portsmouth, Rhode Island, Campsite Stone Trench" is included as an attachment to this permit and is dated March 6, 2017. This project must take place in compliance with these revisions.**

Pursuant to the provisions in Rule 7.09 and Rule 11.04, as applicable, any properly recorded and valid permit is automatically transferred to the new owner upon sale of the property.

Additionally, the Program has reviewed this project in accordance with the standards of the RIPDES General Permit for Storm Water Discharge Associated with Construction Activity ("CGP"). Construction Activities which disturb one (1) or more acres of land and where storm water runoff is directed, via a point source, into a separate storm sewer system or into the waters of the State, are required to seek coverage under the Rhode Island Pollutant Discharge Elimination System (RIPDES) storm water permit. Our review has determined that the project has been designed to meet the requirements of the 2013 GP. This determination therefore includes your final authorization to discharge storm water associated with construction activity under the CGP. For future references and inquiry, your permit authorization number is **RIPDES Number RIR101513**.

Both the owner and the contractor retained to undertake the construction activity are required to comply with all terms and conditions of the CGP. This includes maintaining the Soil Erosion and Sediment Control (SESC) Plan, performing the required inspections and maintenance of the selected Best Management Practices (BMPs), and retaining inspection records. Further information on the requirements of the CGP is available at:

<http://www.dem.ri.gov/pubs/regs/regs/water/ripdesca.pdf>.

Please be aware that the RIDEM's Rules and Regulations Governing the Establishment of Various Fees require that RIPDES CGP permit holders to pay an Annual Fee of \$100.00. An invoice will be sent to the owner on record in May/June of each year if the construction was still active as of December 31<sup>st</sup> of the previous year. The owner will be responsible for the Annual Fee until the construction activity has been completed, the site has been properly stabilized, and a completed Notice of Termination (NOT) has been received by the RIPDES Program. A copy of the NOT can be found attached to the CGP on the web page referenced above.

**You are required to comply with the terms and conditions of this permit and to carry out this project in compliance with the Rules at all times. Failure to do so may result in an enforcement action by this Department.**

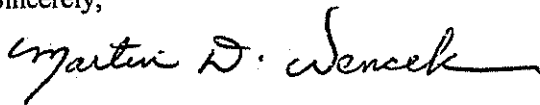
In permitting the proposed alterations, the DEM assumes no responsibility for damages resulting from faulty design or construction.

Kindly be advised that this permit is not equivalent to a verification of the type or extent of freshwater wetlands on site. Should you wish to have the types and extent of freshwater wetlands verified, you may submit the appropriate application in accordance with Rule 8.03.

This permit does not remove your obligation to obtain any local, state, or federal approvals or permits required by ordinance or law and does not relieve you from any duties owed to adjacent landowners with specific reference to any changes in drainage.

Please contact Claire Swift of this office (telephone: 401-222-6820 x7418) should you have any questions regarding this letter.

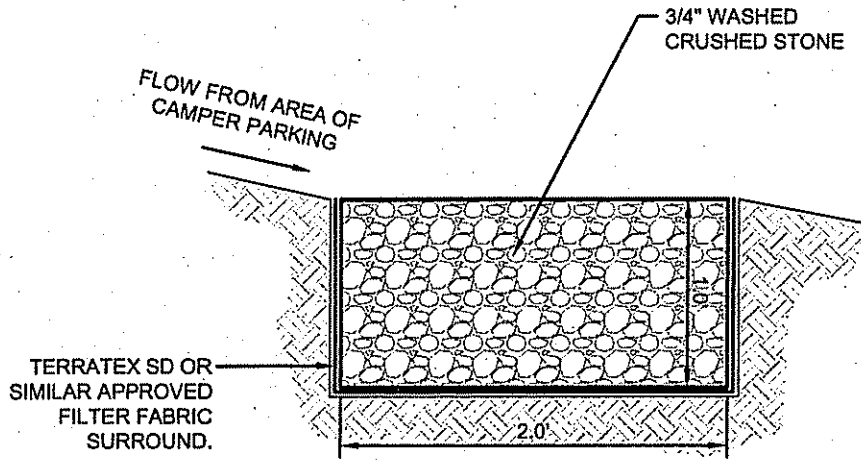
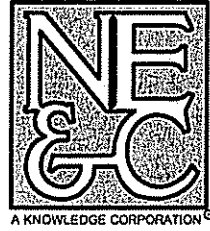
Sincerely,



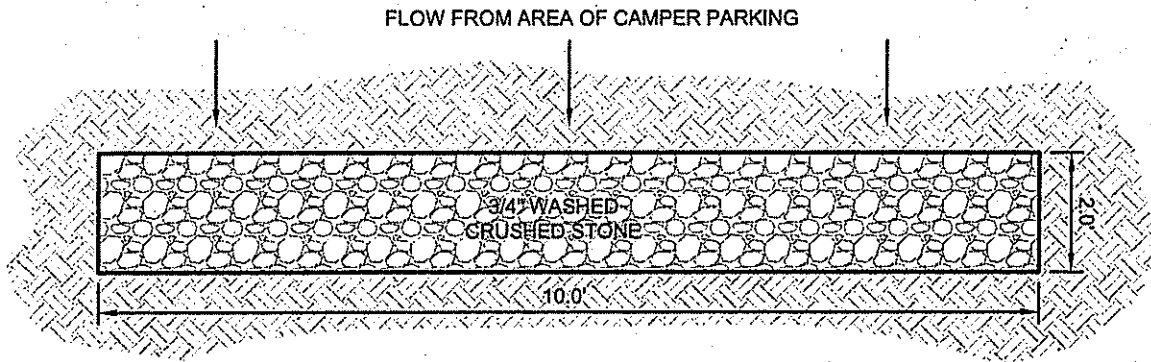
Martin D. Wencek, Permitting Supervisor  
Office of Water Resources  
Freshwater Wetlands Program  
MDW/CVS/cvs

Enclosure: Approved site plans  
Trench detail sheet

xc: Lawrence Desormier, Town of Portsmouth Building Official  
Geraldyn Small, PE, Northeast Engineers, Inc.



**SECTION VIEW**



**PLAN VIEW**

Scale:	NTS	Date:	06MAR17	Designed By:	JJR	Drawn By:	JJR	Checked By:	GES
Project Title:					Drawing Title:				
MELVILLE PONDS CAMPGROUND PORTSMOUTH, RHODE ISLAND					CAMPSITE STONE TRENCH				
Issued for:				Drawing Number:		Project Number:			
RIDEM				D-1		16102.0			